

ASADA 2005-2006 ANNUAL REPORT

Listing of Consultancy services of \$10,000 and greater let during the period.

The Management and Accountability section of the Australian Sports Anti-Doping Authority 2005-06 Annual Report contains a summary of the Agency's policy on the selection and engagement of consultants, its selection procedures, and information about the main categories of purposes for which consultants were engaged.

The list below contains the following details for all consultancy contracts let by the Agency from 13 March 2006 to 30 June 2006 to the value of \$10,000 or more (inclusive of GST):

- a) The name of the consultant;
- b) A summary description of the nature and purpose of the consultancy;
- c) The originally agreed GST inclusive total fixed contract price for the consultancy (or in some cases, actual expenditure for the period – see below);
- d) The selection process used, including whether the consultancy was publically advertised; and
- e) The justification for the decision to employ consultancy services.

The selection process and reasons for engagement columns of the list contains codes describing the selection process used, and the justification for the decision to employ consultancy services. The codes are as follows;

Codes describing the consultancy selection process:

- Open tender: A procurement procedure in which a request for tender is published inviting all businesses that satisfy the conditions for participation to submit tenders.
- Select tender: A procurement procedure in which the procuring agency selects which potential suppliers are invited to submit tenders in accordance with mandatory procurement guidelines.
- Direct sourcing; A procurement process, available only under certain defined circumstances, in which an agency may contact a single potential supplier or suppliers of its choice and which meet the conditions for direct sourcing under the mandatory procurement procedures.

- Panel: An arrangement under which a number of suppliers, usually selected through a single procurement process, may each supply goods or services to an agency as specified in the panel arrangements.

Codes describing the justification for the decision to employ consultancy services:

- A. Agency staff with the specialised skills or knowledge needed to perform the task were not available to undertake the work within the required time frame.
- B. There were no staff within the Agency with the specialised skills or knowledge needed to perform the tasks.
- C. Independent advice was required.

Consultant name (Entity)	Summary description of the nature and purpose of the consultancy	GST inclusive commissioned cost	Selection process used (market approach method)	Justification for the decision to employ consultancy services
CPM Solutions	Consultancy for human resource initiatives on transition to an FMA Agency	\$74,800	Direct Sourcing	B
CPM Solutions	Consultancy for strategic planning on transition to FMA Agency	\$45,650	Direct Sourcing	B
Creating Excellence Consulting	Consultancy for advice on sport policy issues	\$29,700	Direct Sourcing	B
Creating Excellence Consulting	Consultancy for advice on the Anti-Doping policy review	\$9,000	Direct Sourcing	B